

Center: _____

Monitor: _____

Date: _____

	YES	NO
Did the Center submit an updated EMP/Disaster Plan?		

If an **UPDATED** plan has been submitted, does it contain the appropriate content per the F.A.C. 65H-1 (Emergency Management Plan to be coordinated with local Emergency Mgmt Agency; annually reviewed; and available for inspection) and FCADV Administrative Standards (Disaster Preparedness Plan)? (Complete checklist only for updated items on the plan.)

Policy Name:	F.A.C. 65H-1		Administrative Standards	
	Requirement: EMP (reasonably expect)	Updated Plan: EMP (reasonably expect)	Requirement: Disaster Preparedness (at minimum covers)	Updated Plan: Disaster Preparedness (at minimum covers)
Emergencies to be included:				
Environmental Hazards			X	
Natural Disasters:				
Fire	X		X	
Tornado	X		X	
Hurricane	X		X	
Flood			X	
Bomb Threats			X	
Security Incidents				
Intruders	X		X	
Hostage Situations	X		X	
Kidnappi	X			
Workplace Violence	X			
Injury or Health Related Emergencies			X	
Participant Death or Injury	X			
Contamination of air, ground, water or food	X			
Public Health Hazards (outbreak of communicable diseases)	X			
Human Acts that may jeopardize health, safety or welfare	X			

Plan to contain:	F.A.C. 65H-1		Administrative Standards	
	Requirement: To include at minimum:	Updated Policy: To include at minimum:	Recommended	Recommended
Prevention			X	
Preparation and training			X	
Designation of persons in charge/Delegations of authority and lines of succession	X		X	
Evacuation (including type and exit route assignments)	X		X	
Maintenance of on-going services during disaster			X	
Transition from disaster mode to restoration of full services			X	
Reporting emergencies or incidents	X			
Identification of essential functions, programs & personnel	X			
Implementation of plan and personnel notification	X			
Identification of alternative facilities	X			
Accounting for all staff members and participants	X			
Identification & protection of records and databases	X			